Appendix No. 2: **Specimen of substantive report from KWA**

**SUBSTANTIVE REPORT FROM KWA**

**Send the scan to the Project Office address** (**anna.jaskolska@put.poznan.pl**)

|  |  |
| --- | --- |
| **No.** | **Common Data** |
| 1 | **Project Title:** PROM – Short-term academic exchange |
| 2 | **Funding agreement number:** BPI/PRO/2024/1/00011/U/00001 |
| 3 | **The NAWA PROM program – short-term academic exchange** is financed from European Union funds under the project entitled "Short-term academic exchange as a way to improve the quality of education in higher education and science institutions" with the number FERS.01.05-IP.08-0218/23 |
| 4 | Short-term academic exchange (KWA) period: 30 days |

|  |
| --- |
| **Data of the doctoral student who is the Participant of KWA** |
| Name (names): |  |
| Surname: |  |
| Country: |  |
| University: |  |
| Faculty: |  |
| Scientific discipline: |  |
| Supervisor (name, first name, degree/title): |  |
| **Details of the host university where the KWA will be realized** |
| Country: |  |
| University: |  |
| Faculty: |  |
| Research group leader: |  |
| KWA realization period (from ... to ...), number of days: |  |
| Please describe how KWA influenced knowledge acquisition, improvement of education quality, and the doctoral dissertation prepared by the Participant (max 300 words) |
|  |
| List the main actions taken by the Participant during the KWA realization (max 300 words) |
|  |
| List new experimental competencies/qualifications acquired by the Participant during the realization of the KWA as a result of access to new laboratories, technologies, and research resources of foreign universities (max 300 words) |
|  |
| Describe the most important research results and scientific effects obtained by the Participant as a result of the KWA realization (max 300 words) |
|  |
| List new experiences/skills necessary for cooperation in an international environment gained by the Participant during the KWA realization (max 300 words) |
|  |
| As a result of the KWA realization, is it planned to continue the research in the framework of long-term cooperation and further mobility (if YES, when?) | YES\*  | NO\* |
| YEAR/MONTH | ... |
| Is a joint publication with a research group leader from abroad planned as a result of the KWA realization (if YES, when?) | YES\*  | NO\* |
| YEAR/MONTH | ... |
| Is it planned to apply for a joint research grant as a result of the KWA realization (if YES, when?) | YES\*  | NO\* |
| YEAR/MONTH | ... |
| Has the KWA program been fully implemented? | YES\*  | NO\* |
| Has the Participant taken advantage of “green travel”? | YES\*  | NO\* |
| **Contact details of the doctoral student** |
| Contact phone number: |  |
| E-mail address:  |  |
| Nationality:  |  |
| Country: |  |

\* delete as appropriate

|  |  |
| --- | --- |
| …..……………………………………… | …………………………………………… |
| PLACE AND DATE | CANDIDATE'S SIGNATURE |

*[signed: qualified electronic signature; trusted profile; handwritten signature; electronic authorization]*